



Notes for the adoption of Australian Cricket's Policy for Safeguarding Children & Young People and related documents

LOOKING AFTER OUR KIDS ACTION PLAN



THIS RESOURCE HAS BEEN PREPARED TO ASSIST COMMITTEE MEMBERS WITHIN AFFILIATED ASSOCIATIONS AND CLUBS TO ADOPT AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN AND YOUNG PEOPLE AND TO ASSIST AFFILIATED ASSOCIATIONS AND CLUBS TO DELIVER A CHILD SAFE SPORT.

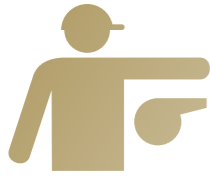


THIS RESOURCE HAS BEEN DEVELOPED IN ASSOCIATION WITH THE AUSTRALIAN SPORTS COMMISSION AND THE AUSTRALIAN CHILDHOOD FOUNDATION (ACF)

CONTENTS

- 2 PURPOSE**
- 3 HOW THESE DOCUMENTS WORK TOGETHER**
- 4 CHECKLIST FOR ADOPTION OF AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN AND YOUNG PEOPLE**
- 5 WHY SHOULD OUR AFFILIATED ASSOCIATION OR CLUB ADOPT AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN AND YOUNG PEOPLE? HOW DO WE ADOPT AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN AND YOUNG PEOPLE?**
- 6 AUSTRALIAN CRICKET'S COMMITMENT TO SAFEGUARDING CHILDREN AND YOUNG PEOPLE**
- 8 RECRUITMENT AND INDUCTION SCREENING AND 'WORKING WITH CHILDREN' CHECKS/BLUE CARDS**
- 10 INDUCTION**
- 11 RECORD OF WWCC/BLUE CARD**
- 12 PARENT/GUARDIAN TRANSPORTATION/PICK UP APPROVAL**
- 13 IMAGE CONSENT AND RELEASE FORM**
- 14 MEMBER PROTECTION DECLARATION**
- 15 CHILD SAFETY OFFICER POSITION DESCRIPTION**





PURPOSE

This resource should be read in conjunction with:

- Australian Cricket's Policy for Safeguarding Children and Young People;
- Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs; and
- Australian Cricket's 'Looking After Our Kids - Responding to incidents, disclosures and suspicions of child abuse' document.

The resources contained in this pack may be used by Affiliated Associations and Clubs, as indicated in the Red Drafting Notes and may be downloaded separately from cricketaustralia.com.au/safeguarding.

Your Affiliated Association or Club may wish to incorporate some parts of these resources into existing resources, registration forms or other documents as required.

For the purpose of this resource, **Cricket Participants** means:

- directors, committee members and officers of an Affiliated Association and Club;
- Employees, consultants or contractors of an Affiliated Association and Club;
- volunteers of an Affiliated Association and Club;
- coaches (including assistant coaches), who:
 - hold a Cricket Coaches Australia Accreditation unless the coach falls within the definition of Australian Cricket Personnel;
 - are appointed and/or engaged by an Affiliated Association and Club;
 - have an agreement (whether or not in writing) with an Affiliated Association and Club to coach in a facility owned or managed by the State and Territory Cricket Association;
 - have an agreement (whether or not in writing) with an Affiliated Association and Club to coach in a facility owned or managed by the Affiliated Association and Club;
- umpires, selectors and other officials, who:
 - holds a Cricket Umpires Australia Accreditation unless the umpire falls within the definition of Australian Cricket Personnel;
 - umpire or officiate cricket matches for Affiliated Associations and Clubs;
- Cricket Blast Coordinators (including Cricket Blast Coordinators for both Junior Blasters and Master Blasters);
- team support staff; and
- parents/guardians holding a specific role within in the Affiliated Association and Club (including regular scorers).

Capitalised words within this document have the meaning as set out in Australian Cricket's Policy for Safeguarding Children and Young People.



HOW THESE DOCUMENTS WORK TOGETHER

AUSTRALIAN CRICKET'S COMMITMENT STATEMENT FOR SAFEGUARDING CHILDREN & YOUNG PEOPLE

AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN & YOUNG PEOPLE





CHECKLIST FOR ADOPTION OF AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN AND YOUNG PEOPLE

ITEM	ACTIONED
<p>1</p> <p>Endorse the following documents at your next Committee meeting:</p> <ul style="list-style-type: none"> Australian Cricket's Policy for Safeguarding Children and Young People (see 'How do we adopt Australian Cricket's Policy for Safeguarding Children and Young People' below for further information) Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs by completing the table on page 2 of Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs Australian Cricket's Commitment to Safeguarding Children and Young People <p><i>Example wording for Committee endorsement:</i> That the [INSERT ASSOCIATION/CLUB] endorse and adopt:</p> <ul style="list-style-type: none"> Australian Cricket's Policy for Safeguarding Children and Young People, Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs, and Australian Cricket's Commitment to Safeguarding Children and Young People, effective as at [date]. <p>All documents can be found at cricketaustralia.com.au/safeguarding</p>	
<p>2</p> <p>Upload the following documents and ensure that they are made available on your website:</p> <ul style="list-style-type: none"> Australian Cricket's Policy for Safeguarding Children and Young People Endorsed Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs Endorsed Australian Cricket's Commitment to Safeguarding Children and Young People 	
<p>3</p> <p>Appoint a Child Safe Officer and/or Member Protection Information Officer or other individual who will be responsible for championing child safety within your Affiliated Association or Club</p>	
<p>4</p> <p>Undertake recruitment, screening and induction of Cricket Participants as set out in this Action Plan and ensure that they have signed the Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs acknowledgment form for Cricket Participants and Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs Acknowledgment Form for Cricket Participants can be found at cricketaustralia.com.au/safeguarding</p>	
<p>5</p> <p>Update your registration forms to ensure that they contain the following acknowledgment:</p> <p>I agree to be bound by any Codes of Behaviour and policies of [INSERT CLUB/ASSOCIATION] for the time being in force, including Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs.</p>	

WHY SHOULD OUR AFFILIATED ASSOCIATION OR CLUB ADOPT AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN AND YOUNG PEOPLE?

Australian Cricket's Policy for Safeguarding Children and Young People has been designed to sit across Australian Cricket, from Cricket Australia right through to local associations and clubs.

In doing so, the policy creates a framework for ensuring that Children and Young People that play cricket are safe and assists Affiliated Associations and Clubs in delivering a child safe sport and complying with State and Territory laws, with the support of Cricket Australia and the State and Territory Associations.

Australian Cricket's Policy for Safeguarding Children and Young People is supported by Australian Cricket's Looking After Our Kids Code of Behaviour for Australian Cricket Personnel and Australian Cricket's Looking After Our Kids Code of Behaviour for Affiliated Associations and Clubs.

HOW DO WE ADOPT AUSTRALIAN CRICKET'S POLICY FOR SAFEGUARDING CHILDREN AND YOUNG PEOPLE?

Your Affiliated Association or Club must agree to be bound by Australian Cricket's Policy for Safeguarding Children and Young People by either:

- passing a resolution adopting the Australian Cricket's Safeguarding Children and Young People Policy at a committee meeting; or
- passing a resolution in accordance with your Affiliated Association or Club's Constitution or Rules of Incorporation,

depending on your rules of incorporation and/or Constitution. Australian Cricket recommends that you seek legal advice if you are unsure as to how to adopt and be bound by Australian Cricket's Policy for Safeguarding Children and Young People. If your Affiliated Association or Club has an existing child safety policy, a resolution should also be passed to dissolve any existing policy.





AUSTRALIAN CRICKET'S COMMITMENT TO SAFEGUARDING CHILDREN AND YOUNG PEOPLE

AUSTRALIAN CRICKET
RECOGNISES THE
IMPORTANT ROLE THAT
CHILDREN AND YOUNG
PEOPLE PLAY WITHIN OUR
SPORT AND THE SPECIAL
CARE AND ATTENTION
THAT THEY NEED IN
ORDER TO FEEL SAFE.

Delivering a child safe framework across our sport is achieved through supporting Children and Young People, their parents and guardians and by Australian Cricket and each of our Affiliated Associations and Clubs striving to be a child safe organisation.

OUR COMMITMENT TO CHILDREN AND YOUNG PEOPLE

As part of our commitment to Children and Young People, Australian Cricket and the Affiliated Associations and Clubs seek to:

- provide a safe and supportive environment for Children and Young People;
- ensure that the experiences of Children and Young People are free from any form of Child Abuse, Bullying, Harassment or other inappropriate conduct such as Grooming;
- empower Children and Young People to act and respond to behaviour that is not acceptable or inappropriate;
- publicise and make available the Codes of Behaviour that underpin our sport;
- make information available on who Children and Young People can approach if they feel unsafe or they become aware of or are concerned about any form of Child Abuse, Bullying, Harassment or other inappropriate conduct such as Grooming;
- establish a reporting framework that allows Children and Young People and others to report any incident affecting the safety and wellbeing of Children and Young People; and
- provide support services to any Child or Young Person and their families who might be affected by any form of Child Abuse, Bullying, Harassment or other inappropriate conduct such as Grooming whilst participating in our sport.



OUR COMMITMENT TO PARENTS AND GUARDIANS

Australian Cricket and the Affiliated Associations and Clubs are committed to supporting parents and guardians in protecting and safeguarding Children and Young People.

Australian Cricket and the Affiliated Associations and Clubs seek to:

- communicate with parents and guardians of Children and Young People regarding the expectations of our sport in ensuring a safe environment for Children and Young People; and
- publicise and share information with parents and guardians about safeguarding Children and Young People and where they can go to for assistance if they require further information, advice or would like to make a complaint under this Policy.

OUR COMMITMENT TO BEING A CHILD SAFE ORGANISATION

In order to become child safe organisations, Australian Cricket and the Affiliated Associations and Clubs seek to:

- ensure that Australian Cricket Personnel and Players adhere to Australian Cricket's Looking After Our Kids Code of Behaviour for Australian Cricket Personnel;
- ensure that Cricket Participants adhere to Australian Cricket's Looking After Our Kids Code of Behaviour for Affiliated Associations and Clubs;
- use best practice in the recruitment and screening checks for Australian Cricket Personnel and Cricket Participants;
- ensure that Players who will or will likely have contact with Children and Young People undertake screening processes;
- induct Australian Cricket Personnel, Players and Cricket Participants appropriately for their relevant position, recognising their role in safeguarding Children and Young People and to provide ongoing learning and development opportunities related to child safety;
- take steps to ensure that Australian Cricket Personnel, Players and Cricket Participants do not engage in Child Abuse, Bullying, Harassment, or other inappropriate conduct such as Grooming or exploit Children or Young People involved in our sport;
- educate Australian Cricket Personnel, Players and Cricket Participants as to the Codes of Behaviour that underpin our sport;
- ensure that all Australian Cricket Personnel, Players and Cricket Participants report any concerns, complaints or any allegations of Child Abuse, Bullying, Harassment or other inappropriate conduct such as Grooming; and
- ensure that all Australian Cricket Personnel, Players and Cricket Participants are provided with the appropriate support following any incidents or complaints raised under this Policy.

WE ENDORSE AUSTRALIAN CRICKET'S COMMITMENT TO SAFEGUARDING CHILDREN AND YOUNG PEOPLE

James Sutherland
CEO, Cricket Australia

Christina Matthews
CEO, Western Australia Cricket Association

Max Walters
CEO, Queensland Cricket

Joel Morrison
CEO, Northern Territory Cricket

Keith Bradshaw
CEO, South Australian Cricket Association

Andrew Ingleton
CEO, Cricket Victoria

Cameron French
CEO, Cricket ACT

Nick Cummins
CEO, Cricket Tasmania

Andrew Jones
CEO, Cricket New South Wales





RECRUITMENT AND INDUCTION

ADVERTISEMENTS

Advertisements for Cricket Participant roles within your Association or Club that work or interact with Children and Young People should feature the following wording:

'We require all applicants to undergo background checks and screening prior to or during any appointment. Australian Cricket's Commitment Statement to Safeguarding Children and Young People can be found at [INSERT LINK].'

POSITION DESCRIPTIONS

Position Descriptions for roles that work or interact with Children and Young People should include reference to *Australian Cricket's Commitment Statement to Safeguarding Children and Young People*.



SCREENING AND 'WORKING WITH CHILDREN' CHECKS/BLUE CARDS

Your Association or Club must conduct screening and background checks in line with Australian Cricket's Policy for Safeguarding Children and Young People for Cricket Participants and State and Territory Law relevant to your Association and Club.

State and Territory laws require Working with Children Checks or Blue Cards (**WWCCs**) to be obtained in relation to persons employed or volunteering in child related work. Australian Cricket acknowledges that in some jurisdictions, parents, guardians and some specific volunteers may be exempt from these requirements, however as part of our commitment to safeguarding Children and Young People, Australian Cricket requires that:

- in all States and Territories (excluding Western Australia and South Australia), all parents, guardians and other volunteers who hold a specified role within an Association and Club obtain a WWCC regardless of any exemption; and
- due to legislative limitations in Western Australia and costs associated with obtaining a volunteer Working with Children Check in South Australia all parents, guardians and other volunteers who hold a specified role within an Association and Club that are exempt from obtaining a WWCC obtain a Volunteer Police Check at the commencement of each cricket season.

In the event that there is discrepancy between these screening and background check requirements and State or Territory laws, the State or Territory law will prevail only to the extent that the State or Territory law has a higher level of WWCC requirements.

WORKING WITH CHILDREN CHECKS, GENERAL BACKGROUND CHECKS AND SCREENING OF PERSONNEL ARE ONE PART OF A WELL ROUNDED CHILD SAFETY FRAMEWORK WHICH INCLUDES ADOPTION OF AUSTRALIAN CRICKET'S 'LOOKING AFTER OUR KIDS' CODE OF BEHAVIOUR.

ALL STATES AND TERRITORIES (EXCLUDING WESTERN AUSTRALIA AND SOUTH AUSTRALIA)

As a **minimum** for all States and Territories **excluding Western Australia and South Australia (see below)**, Australian Cricket requires that persons appointed to the following roles obtain and hold a valid WWCC:

- all coaches who interact and deal with Children and Young People;
- umpires who officiate cricket matches involving Children and Young People;
- club captains who interact and deal with Children and Young People;
- team managers who interact and deal with Children and Young People;
- junior coordinators;
- club president, secretary and other committee members for all clubs with Children and Young People participants;
- other volunteers directly involved in the delivery of programs and services to Children and Young People; and
- any other person required by any applicable State or Territory law to hold a WWCC.

WESTERN AUSTRALIA AND SOUTH AUSTRALIA ONLY

In Western Australia and South Australia only, if a person appointed to one of the following roles is exempt from holding a WWCC by State law, then as a **minimum** Australian Cricket requires that the person obtain a **Volunteer Police Check** at the commencement of each cricket season:

- all coaches who interact and deal with Children and Young People;
- umpires who officiate cricket matches involving Children and Young People;
- club captains who interact and deal with Children and Young People;
- team managers who interact and deal with Children and Young People;
- junior coordinators;
- club president, secretary and other committee members for all clubs with Children and Young People participants; and
- other volunteers directly involved in the delivery of our programs and services to Children and Young People.

MEMBER PROTECTION DECLARATION (ALL STATES AND TERRITORIES)

Your Association or Club may also request that players or any other persons associated with your Association and Club sign a Member Protection Declaration (examples include adult club players who are participating in teams where there are junior players).

In the event that an individual refuses to sign a Member Protection Declaration or there are grounds upon which they are unable to sign a Member Protection Declaration, your Association or Club should consider imposing appropriate supervision measures until the Member Protection Declaration is signed.

Subject to your Association or Club Constitution or Rules of Incorporation, your Association or Club may also refuse entry to a cricket facility or suspend a person's membership if they refuse to sign a Member Protection Declaration. Your Association or Club should seek legal advice prior to taking such action.

REFEREE CHECKS

Your Association or Club should give consideration to referee checks for certain roles within your Association or Club from time to time (such as Junior Coordinators, Head Coaches). In such circumstances, sample questions may include:

1. What were his/her duties and responsibilities?
2. Would you have any concerns about the applicant working with Children and Young People?
3. Have there been any incidents, findings or allegations against the applicant in relation to allegations of inappropriate behaviour with respect to Children and Young People?
4. Describe his/her ability to work within a team? How did he/she relate to their peers/colleagues/supervisors?
5. Have you ever had any reason to question his/her honesty or integrity, if yes please provide further information?



INDUCTION

YOUR ASSOCIATION OR CLUB SHOULD ALSO ENSURE THAT CRICKET PARTICIPANTS UNDERTAKE AN INDUCTION TO ENSURE THAT THEY ARE AWARE OF THEIR OBLIGATIONS AND RESPONSIBILITIES FOR ENSURING THE SAFETY OF CHILDREN AND YOUNG PEOPLE.

CRICKET PARTICIPANTS

As a minimum, your Association and Club should require that prior to the commencement of each cricket season, all Cricket Participants (irrespective of any prior involvement with the Association or Club):

- read and be aware of Australian Cricket's Policy for Safeguarding Children and Young People;
- read and be aware of Australian Cricket's Commitment to Safeguarding Children and Young People;
- read, be aware of and sign an acknowledgment of Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs and Australian Cricket's Policy for Safeguarding Children and Young People, returning a copy to the Association or Club secretary; and
- read and be aware of Australian Cricket's 'Looking After Our Kids - Responding to incidents, disclosures and suspicions of child abuse'.

PLAY BY THE RULES CHILD PROTECTION ONLINE COURSE

Australian Cricket strongly recommends that, in addition to the requirements set out above, as a minimum, the following roles:

- all coaches who interact and deal with Children and Young People;
- umpires who officiate cricket matches involving Children and Young People;
 - club captains who interact and deal with Children and Young People;
 - team managers who interact and deal with Children and Young People;
 - junior coordinators;
- club president, secretary and other committee members for all clubs with Children and Young People participants; and
- other volunteers directly involved in the delivery of programs and services to Children and Young People, should undertake the Play by the Rules – Child Protection Online Course (approximately 15 – 20 minutes in duration) at <https://www.playbytherules.net.au/online-courses/child-protection-online-course> and return completion Certificate to the Association or Club Secretary prior to the commencement of their role and every 2 to 3 years from commencement (as a refresher).



RECORD OF WWCC/BLEUE CARD

AFFILIATED ASSOCIATION OR CLUB	
CRICKET SEASON	
NAME OF SECRETARY	
DATE	

NAME	POSITION	CONTACT DETAILS ADDRESS, DOB, PHONE	WWCC NO	EXPIRY	POLICE CHECK /SIGNED MPD RETURNED IF NO WWCC REQUIREMENT	SCREENING NOTES INCLUDING OTHER SCREENING CHECKS UNDERTAKEN – NATIONAL POLICE CHECK, REFEREES	SIGNED AUSTRALIAN CRICKET'S 'LOOKING AFTER OUR KIDS' RETURNED	PLAY BY THE RULES CHILD PROTECTION COURSE CERTIFICATE RETURNED
	SECRETARY							
	PRESIDENT							
	TREASURER							
	COMMITTEE MEMBER							
	COMMITTEE MEMBER							
	JUNIOR COORDINATOR							
	COACH							
	COACH							
	TEAM MANAGER							
	TEAM MANAGER							
	UMPIRE							
	UMPIRE							

DRAFTING NOTE: This record should be completed yearly detailing all personnel and volunteers involved with delivering services and programs within your Affiliated Association or Club. Further supporting documents should be retained by the Secretary. Further fields should be added as required



PARENT/GUARDIAN TRANSPORTATION/PICK UP APPROVAL

PARENT/GUARDIAN	CHILD/YOUNG PERSON
TEAM	COACH & TEAM MANAGER

I give my permission for
NAME OF CRICKET PARTICIPANT'S NAME/OTHER PARENT ETC

of
ADDRESS

and contact number
to transport and/or pick up my Child/Young Person as follows:

DETAILS OF TRAVEL COMPLETE ONE OF:

ONCE OFF PERMISSION Pick up Transport (see below)

DATE
TRAVEL FROM
TRAVEL TO
REASON

STANDING PERMISSION Pick up Transport (see below)

DETAILS OF APPROVAL EG. ALL TRAINING SESSIONS OR MATCH DAY, EVERY SECOND TRAINING SESSION COMMENCING 2 FEBRUARY
TRAVEL FROM
TRAVEL TO
REASON
DATE STANDING PERMISSION CONCLUDES DETAIL A SPECIFIC DATE OR 'END OF SEASON'

ADDITIONAL NOTES

Detail any custody arrangements, restraining orders or other details that the Club/Association should be aware of. In the event that there are custody arrangements or restraining orders, the Club/Association should sight any court documentation or confirm arrangements with both parents/guardians.

CONSENT

PARENT/GUARDIAN SIGNATURE
CONTACT NUMBER
DATE

ACKNOWLEDGED BY

COMMITTEE MEMBER NAME
COMMITTEE MEMBER SIGNATURE
DATE

This form may be completed electronically and emailed to the Association or Club Nominated Supervisor or Person in Authority at [insert email address]. Once received, the Association or Club Nominated Supervisor or Person in Authority must inform the Team Coach and/or Team Manager of the Transportation/Pick Up Approval.

Where it is not possible for a parent/guardian to provide this form in advance, the parent/guardian should send a text message and/or email to the Team Coach, Team Manager and the Association or Club Nominated Supervisor or Person in Authority providing such approval. This approval should be documented by the Association or Club Nominated Supervisor or Person in Authority.



IMAGE CONSENT AND RELEASE FORM

.....
INSERT NAME OF AFFILIATED ASSOCIATION OR CLUB

may, from time to time, record or take photographs at training, matches and other events organised or attended by

.....
INSERT NAME OF AFFILIATED ASSOCIATION OR CLUB

for the purpose of promoting

.....
INSERT NAME OF AFFILIATED ASSOCIATION OR CLUB

These recordings or images may be used by

.....
INSERT NAME OF AFFILIATED ASSOCIATION OR CLUB

on its website, social media pages, advertising material or in publications.

.....
INSERT NAME OF AFFILIATED ASSOCIATION OR CLUB

may also, from time to time, take recordings or photographs for the purpose of skill correction and analysis.

I consent to

.....
INSERT NAME OF AFFILIATED ASSOCIATION OR CLUB

taking recordings, photographs or using my image and my child's image for these purposes.

CONSENT

PARENT/GUARDIAN SIGNATURE
PARENT/GUARDIAN NAME
CHILD'S NAME
CONTACT NUMBER
DATE



MEMBER PROTECTION DECLARATION

Our Organisation (as defined below) has a duty of care to all those associated with our Organisation. It is a requirement of our Organisation that we verify the background of Cricket Participants and players associated with our Organisation, including coaches, umpires, coordinators, committee members and other volunteers.

I,
NAME

of
ADDRESS

born / /

sincerely declare:

1. I have read and understood Australian Cricket's Member Protection Policy, Australian Cricket's Policy for Safeguarding Children and Young People and Australian Cricket's Looking After Our Kids for Affiliated Associations & Clubs.
2. I understand my responsibilities in relation to ensuring and promoting the safety of Children and Young People.
3. I do not have any criminal charge pending before the courts.
4. I do not have any criminal convictions or findings of guilt for a Sexual Offence, offences related to Children and Young People or acts of violence.
5. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving Child Abuse, Bullying, Harassment or other inappropriate conduct such as Grooming, Sexual Misconduct, Sexual Offence or acts of violence.
6. To my knowledge, there is no other matter that Australian Cricket or the Affiliated Associations and Clubs may consider to constitute a risk to its Australian Cricket Personnel, Cricket Participants, Players, Children and Young People or reputation of Australian Cricket or the Affiliated Associations and Clubs by engaging me.
7. I will notify the CEO of the Organisation/s (or President as the case may be) engaging me immediately upon becoming aware that any matter set out above has changed.

Declared in the State/Territory of on / /
DATE

Signature:

Organisation:

(Cricket Australia, State and Territory Cricket Association – specify for example CNSW, Affiliated Association and Club – specify for example Campbelltown Cricket Club)

Parent/Guardian Consent (in respect of a person under the age of 18 years)

I have read and understood the declaration provided by my child. I confirm and warrant that the contents of the declaration provided by my child are true and correct in every particular.

Name:

Signature:

CHILD SAFETY OFFICER POSITION DESCRIPTION

POSITION	Child Safety Officer
REPORTS TO	Affiliated Association or Club Committee
PURPOSE	<p>The Child Safety Officer or Member Protection Information Officer will be the first point of contact for all safeguarding Children and Young People matters.</p> <p>The Child Safety Officer will champion the child safety message and ensure that the Affiliated Association or Club has adopted Australian Cricket's Policy for Safeguarding Children and Young People and that the Affiliated Association or Club implements practices and procedures in line with Australian Cricket's Looking After Our Kids Code of Behaviour for Affiliated Associations and Clubs.</p> <p>The Child Safety Officer must at all times hold a valid Working with Children Check or Blue Card as the case may be.</p>
DUTIES	<ul style="list-style-type: none"> • Communicate and promote <ul style="list-style-type: none"> • Australian Cricket's Policy for Safeguarding Children and Young People • Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs • Australian Cricket's Commitment to Safeguarding Children and Young People, with Cricket Participants and all members of the Affiliated Association or Club • Promote good practice of safeguarding Children and Young People within the Affiliated Association or Club, creating a welcoming and safe environment for Children and Young People • Encourage and promote an environment where Children, Young People, Parents and Guardians are participants in the decision making process • Be the point of contact for all safeguarding Children and Young People matters • Advise the Committee on roles that require a Working with Children Checks (or Blue Cards) (See Notes for the Adoption of Australian Cricket's Policy for Safeguarding Children and Young People, Recruitment and Induction) • Ensure all paperwork, background checks and Working with Children Checks (or Blue Cards) are completed by Cricket Participants, ensuring that all Working with Children Checks (or Blue Cards) are linked to the Affiliated Association or Club • Attend all Committee meetings and ensure that safeguarding Children and Young People is a standing agenda item for each Committee meeting, with junior cricket decisions being made with the safeguarding of Children and Young People in mind • Ensure all complaints, allegations and suspicion of Child Abuse, Bullying, Harassment or other inappropriate conduct such as Grooming are reported to the Police and/or Government Agency and the State and Territory Cricket Association in line with Australian Cricket's Policy for Safeguarding Children and Young People
AREAS OF KNOWLEDGE	<ul style="list-style-type: none"> • Awareness of Australian Cricket's Commitment Statement for Safeguarding Children and Young People • Basic awareness of Australian Cricket's Policy for Safeguarding Children and Young People • Knowledge and awareness of Australian Cricket's Looking After Our Kids Code of Behaviour for Affiliated Associations and Clubs • Basic knowledge of different forms of abuse that can occur • Knowledge and awareness of reporting requirements
TRAINING	<ul style="list-style-type: none"> • Play by the Rules Child Protection Course (mandatory) • Member Protection Information Officers online training (recommended)



NOTES



